

How do I create a new (non-DICOM) archive on my CIRRUS HD-OCT?

[ZEISS Quick Help: CIRRUS™ HD-OCT](#)

Important: If your CIRRUS HD-OCT is integrated with a PAC system, DICOM-compliant EMR system or FORUM® by ZEISS, contact a ZEISS technical support representative for assistance with this configuration set up.

The CIRRUS HD-OCT instrument must be connected to a network before an archive location can be created. To create a new archive location, an IT Professional must first configure the network file server to communicate with the CIRRUS HD-OCT. This new archive location is provided by your IT professional along with read/write access. This is referenced in Step 5 of this document.

- In the user manual reference the instructions to Set Up Network Archiving in Appendix A, "Networking Guidelines."
- If you are using a portable hard drive, reference the instructions in Appendix B, "Using a Network Storage Device" in the user manual.

Create a new archive location

1. Start the **CIRRUS HD-OCT** software.
2. From within the CIRRUS application, click **Records >** and then **Archive Management**.
3. The **Archive Locations** dialog box will appear (*Figure 1*).
4. Click **New**. The New Archive Location dialog box appears. (*Figure 2*)

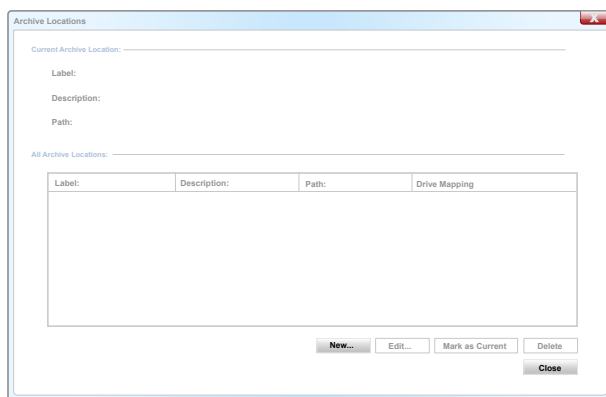


Figure 1



Figure 2

5. Click **Browse**. The **Browse For Folders** pop-up window appears. Select the archive location that was provided by your IT professional (Figure 3) and click **OK**.
6. In the New Archive Location Dialog box, both the Path and Drive Mapping Fields will have populated automatically (Figure 4).
7. Select the **Mark as Current Location** checkbox.
8. Click **Save** to save your changes. The new archive will appear in the list of Archive Locations (Figure 5).
9. On the Archive Location window, click **Close** to exit.

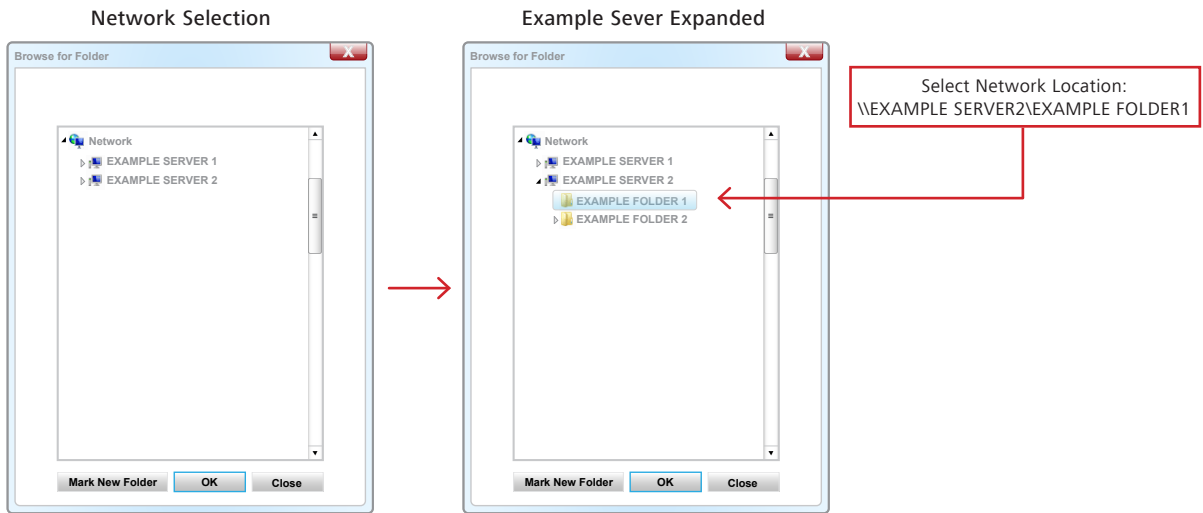


Figure 3

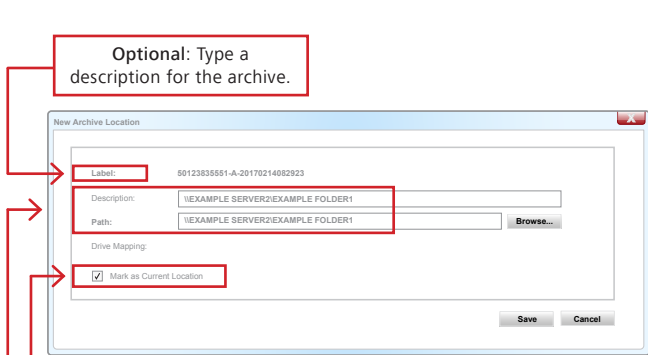


Figure 4

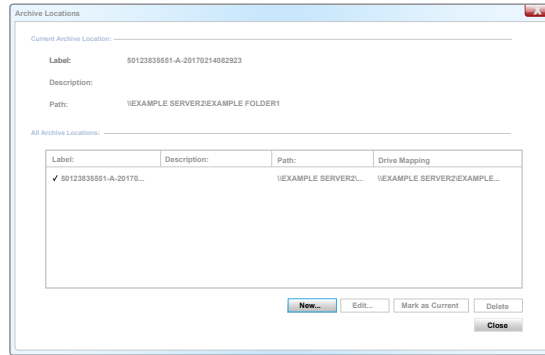


Figure 5

Refer to the CIRRUS HD-OCT user manual *Instructions for Use* for safe and effective operation of the instrument.